



Glen Taylor Elementary

Minutes Glen Taylor School Organizational Team Meeting January Meeting for 2025 1/29/2025

Welcome New Members!!

School Organizational Team Members:

Melissa West, Member/ Teacher
Jamie Rodriguez, Member/Teacher
Casey Calahan - Member/Parent
Kim Burnett- Member/Parent
Cassidy Price -Member/Parent
Kasey Carlson - Member/Parent
~~Leland Brandon, Community Member (Heart Association)~~
Rachel Dupris, Asst. Principal
Tara Doetch, Principal

In Person Meeting

[Google Meet Code for Meeting](#)

This meeting agenda is posted publicly on the school website at Glentayloremelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Norms

- All parties present will participate in the SOT meetings if in person or online.
- All parties present will practice active listening to support all participants advising the team on items that support Glen Taylor's further success.
- All parties will respect each other's opinions as part of the advisory committee.

Ideas to be Noted

- 3x missed meetings- back to election



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- Parent member have reached out to the administration and will not be participating so an election or nomination will need to be held in Jan for new parent member..
- Majority vote 6 out of 9 will need to be present to support quorum

1.0 Welcome & Roll Call

1.1 Celebration

New SOT member Kasey Carlson

1.2 January goal setting & reflection

2.0 Public Comment

3.0 Review/Approval of Minutes

SOT [December Minutes Approval](#)

4.0 New Items

4.0 Rev. GT Plan of Operation

- [Road Map](#)
- Budget Review- Starting with a budget deficit, adjustments need to be made
- Previous budget vs upcoming 25-26; needs of the school (teachers/supplies)
 - Large class sizes and support staff hours decreased
 - Need supply support to pay for people in schools with budget

Budget

Budget Meetings

- [Budget Template/ HCM Budget](#)
 - a. See Projections - Less students
 - b. Pupil amounts decrease and increase in expenses from contracts and the use of consistent carry over
 - c. Leadership Decides - 3- 5th Grade teachers to increase Gen Fund.
 - d. Seniority
 - e. Support Staff & CTT

- Budget template shared to explain all costs and balance
 - Used HCM as reference without taking out a 5th grade teacher to make 3
 - Removed 1-2nd gr, 1-3rd, 1- 5th Gr, removed all extra hours from support staff and extra support staff aid a SOSA and all CTT's but 1.
- **Transfer & Surplus**
 - **Due to Special Ed Allocations 25-26**
 - **Lose SLD class and 1 KIDS class**



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- **Add Primary Autism class**
- **We will surplus 1 teacher and 2 SPTA aids**

4.1 Parent Communication thru SMore Newsletter

- [Newsletter](#)
- Family Engagement night Friday March 7th

DOJO Day December- Supports Tier 1 Behavior support

- [Follow Respect in 4 R's - resilience](#)
- 3rd quarter DOJO Day 3/14
- Grade Level Expectation Grade Levels will and classrooms will work on expectations as focus in January...
 - Topic- self advocating, sportsmanship, inclusion, bullying what is and what it isn't

	All Locations	Hallways	Classroom	Cafeteria	Restroom	Playground	Bus
Respect	Be Kind Use school appropriate language Be an Upstander	Use manners Wait patiently	Raise your hand to speak Follow Class Treatment Agreement	Use good manners Stay in my own space Raise hand & wait patiently	Take turns Give others privacy Keep area clean	Take turns Include everyone Play fairly Use school appropriate language	Walk in line to the bus Listen to the bus driver Use school appropriate language
Responsibility	Hands & feet to yourself Listen & follow directions	Voice Level 0-1 Straight line Straight to destination	Voice Level 0-1 Use materials appropriately Know what you are learning Participate & focus	Voice Level 1 Wait my turn in line patiently Eat my own food Keep food/drink in cafeteria Leave a clean table, bench, and floor	Voice Level 0 One person per stall Flush Return to class quickly	Voice Level 3 Walk out of the lunchroom Use equipment appropriately Follow playground rules	Voice Level 1 Food and Drink remain in backpack Electronic devices remain in backpack Report problems immediately
Readiness	Put everything in its place	Walking feet Face forward Hands folded, not touching walls or others	Be READY to learn Actively listen Participate Follow instructions	Stay in line Raise your hand for help Sit appropriately Remain in seat until dismissed	Walk to and from with a purpose	Line Up when the bell rings	Stay in bus lines while waiting after school
Resilience	Be positive Be a problem solver Express feelings appropriately & communicate compassionately	Respectful environment	Positive mindset Learn from setbacks and grow Set goals	Respectful environment	Respectful environment	Problem solving Support each other Conflict management	Respectful environment

- **Fundraising - To support SGF to minimize the use of the General Fund and needing less in a supply budget and using more SGF funds. Currently we have raised approximately \$9000 and our goal is \$25,000.**
 - Fun Run March
 - Parent Night raffle baskets ?
 - Yearbook signing party
 - Polaroid Pictures at the 2/28/25 Dance (Wicked props, balloons, lights, cameras)
 - 5th Grade promotion sign sales (check with PTO)
 - Lunch and fun for a donation
 - Thermometer for money donations; fill the thermometer with money to fund paper
 - Look at ideas of what other schools have been successful with
 - Amazon Wish List for Dojo Days/Consumables (add to Smore)

PTO-Upcoming
-Dance 2/28



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- Movie Night 3/28
- Yearbooks

5.0 General Discussion

Questions, Concerns, Possible Agenda Items for meeting

6.0 Public Comment Period (2 minutes maximum allotted): Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the committee. The public should be aware that the committee is unable to deliberate or take action on the items raised during the Public Comment Period.

7.0 Next SOT MEETING February 26, 2025

Submit Agenda and Minutes to <https://forms.gle/hRVMT51HXvwYrF1S9> to submit it to: reorg.ccsd.net and glentaylor@elementary.com

Calendar of Topics

What is the role of the School Organizational Team?

- Provide input on the school performance plan and budget.
- Provide continued advice to the principal in carrying out the school plan.
- Assist with the selection of the next principal when there is a vacancy.

SOT Norms:

- Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.
- Everyone has the right to know what is going on at all times. Only urgent matters may interrupt a speaker.
- Only one thing (motion) can be discussed at a time.